**COMMITTEE ON FACULTY SERVICE**

**Meeting Minutes**

**Meeting Date:** Tuesday, September 10, 2013, 3:00 pm

**Location:** Hawai‘i Hall 208, UH Mānoa Campus

**Attendance:** P = Present; A = Absent; E = Excused

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Stacey Robert | P | Ian Pagano (by phone) | P |  |  |  |  |
| Robert Dun | P | Kristin Herrick (by phone) | P |  |  |  |  |
| Miguel Felipe | P | Martin Oishi | E |  |  |  |  |
| DI, Xu | P | James Rawson | E |  |  |  |  |
| Catherine Fulford | P | Aurelio Agcaoili | E |  |  |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER** | Began around 3:10 (some speaker phone problems) |  |
| **Overview of Responsibilities** | Determine Various Positions to fill, most notably MFS  MFS Committees  Other Committees (<http://www.hawaii.edu/uhmfs/committee/other%20committees/archive.html>)  Identify Candidates  Determine and Recommend Appointments and/or Run Elections |  |
| **Select Officers** | Robert Dunn, chair  Miguel Felipe, secretary |  |
|  | Kristin will send out  Procedure Manual  Ranking Lists from last year for this year’s cmtes |  |
| **Athletics Advisory Board** | AAB has three open seats: two for 3 year terms and one for two years  Chancellor will select from:  Jessica S. Kosut  Patrick Jichaku  Cris Stickley  Iris F. Kimura (first to cut if needed)  Camaron Mikio Jimenez Miyamoto  Kelley Withy \*COA  David T. Johnson |  |
| **Graduate Council** | Needs one appointment. Committee suggests: Hamid Pourjalali |  |
| **Commuter Services Advisory Cmte** | Halina Zaleski resigned. Recommended Makena Coffman. CFS endorses this recommendation. |  |
| **Next Meetings** | Tuesday, October 22, 2013, 2:30pm  Tuesday, November 26, 2013, 2:30pm |  |
| **ADJOURNMENT** | 3:58p |  |

Respectfully submitted by Miguel Felipe.

Approved on October 22 with 5 votes in favor of approval and 0 against.